

DD/A REGISTRATION  
FILE Personnel

DD/A 79-0258/20

20 NOV 1979

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MEMORANDUM FOR: Director of Personnel

FROM : Don I. Wortman  
Deputy Director for Administration

SUBJECT : NAPA Project Group Report

1. As requested, my comments regarding the specific recommendations A through H of the NAPA Project Group are contained in paragraph 2 below. Comments on the remaining recommendations will be forwarded by 28 November.

2. The following comments are keyed to the Report tabs. I concur with each of the recommendations not addressed below.

A. There is little question that the Guide to Law of Central Intelligence Agency should be updated and kept current. However, I do question whether this lengthy and legally worded Guide would be clearly understood and of use to all senior managers. I fully support recommendation C that charges the General Counsel with developing a single uniform interpretation of the DCI's authorities for the layman reader. Accordingly, I suggest that the Guide be updated and be read periodically by a "few selected senior managers" who need to have a full and detailed understanding of the DCI's legal authorities. Furthermore, I propose that the General Counsel prepare a "statement" as outlined and that this document be required reading for all managers down to and including the branch level.

B. I agree with each of the recommendations proposed by the NAPA Project Group. However, I suggest that recommendation B be expanded to include a statement that "all analyses prepared (for the DDCI) will be maintained in a central location in the Office of Personnel." If such were not the case, it is possible that the various analyses would be held by whichever OP offices prepared the reports.

H. I agree with the thrust of the Project Group's recommendation but I believe even stronger emphasis should be placed on the use of rotational assignments for the staffing of "E" positions. Accordingly, I would restate the recommendation as follows:

Retain the "E" Career Service but encourage to the maximum degree possible professional "E" career positions being staffed by officers on rotational assignment from other career services.

/s/ C. D. May

Don I. Wortman

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